

**NOTICE
FIREFIGHTERS' AND POLICE OFFICERS'
CIVIL SERVICE COMMISSION
CITY OF AUSTIN
WRITTEN EXAMINATION
POLICE COMMANDER**

Notice of Examination with Source Material List

DATE: May 11, 2012

TIME: 9:00 a.m.

PLACE: Learning and Research Center, 2800 Spirit of Texas Drive
[2800 Spirit of Texas Dr, Austin, TX Directions, Location and Map | MapQuest](#)

ELIGIBILITY REQUIREMENT:

This written examination shall be held in accordance with the Agreement between the City of Austin and the Austin Police Association and with Civil Service law and rules, and shall be open to all sworn personnel who have had two (2) continuous years service in the rank of Police Lieutenant immediately before the date of the written examination from the date of initial commission with APD.

ELECTRONIC REGISTRATION FOR EXAMINATION:

As required by Civil service Commission Rule 7.06, all eligible candidates who intend to take the examination **MUST** register.

Candidates will now signup for examinations electronically at <http://www.mysignup.com> Registration must be made no later than 9:00 a.m. May 4th, 2012. Exam registration and Letter of Intent signing instructions can be found at:

<http://cityspace-publish.ci.austin.tx.us/cityspace/departments/hrm/civil-service/apd/promotional-exam-source-materials-lists/2011%20Police%20Commander%20Sign%20Up%20MySignUp%20User%20Instructions.pdf/view>

You will receive a confirmation email which will serve as your letter of intent. Civil Service will have the master list of those who have signed up. **Only those applicants who have registered by signing a Letter of Intent through the electronic process will be admitted to the examination.**

CONTENT OF EXAMINATION: Examination questions will be taken from the following materials:
(No questions will be taken directly from charts, graphs, photographs or other graphics in the sources, unless detailed in the text.)

1. **Multipliers: How the Best Leaders Make Everyone Smarter**

ISBN 978-0-06-196439-8

Author: Liz Wiseman & Greg McKeown

Publisher: Harper Collins Publishers

Candidates are responsible for all chapters, excluding the appendices.

20% of the examination questions will come from this source.

2. **Managing Police Organizations 7th Edition**

ISBN 978-0-13-159086-1

Author: Paul M. Whisenand

Publisher: Pearson Prentice Hall

Candidates are responsible for all chapters, excluding the structured exercises.

20% of the examination questions will come from this source.

3. **Intelligence-Led Policing: Leadership, Strategies, & Tactics**

ISBN 978-1-932777-75-8

Author: Thomas E. Baker

Publisher: Looseleaf Law Publications

Candidates are responsible for all chapters, excluding the appendices.

20% of the examination questions will come from this source.

4. **Police Ethics: The Corruption of Noble Cause 3rd Edition**

ISBN 978-1-4377-4455-2

Authors: Michael A. Caldero & John P. Crank

Publisher: Anderson Publishing

Candidates are responsible for all chapters.

20% of the examination questions will come from this source.

5. **Austin Police Department Policy Manual.**

Candidates are responsible for the following sections.

Chapter 1-Department Organization and Administration

110-Organizational Structure and Responsibility

116-Security and Release of Records Information

Chapter 2-Response to Resistance and Pursuit Policies

200-Response to Resistance

202-Firearm Discharge Situations

206-Control Devices and Techniques

208-TASER Device Guidelines

211-Response to Resistance Inquiry, Reporting and Review

212-Force Review Board

214-Vehicle Pursuits

216-Foot Pursuits

Chapter 3-Field Operation, Custody, and Traffic Enforcement Guidelines

301-Responsibility to the Community

303-VHS Mobile Audio Video Recording

304-Digital Mobile Audio Video Recording

326-News and Media Relations

328-Bias-Based Profiling

Chapter 4-Incident Response, Investigation and Reporting Guidelines

407-Emergency Disaster Operations

408-Mobile Field Force

Chapter 6-General Support Operations

616-Public Safety Camera System

617-Critical Incident Support Systems and Procedures

Chapter 9-Personnel Policies

900-General Conduct and Responsibilities

901-Special Investigations

902-Administrative Investigations

904-Grievance Procedures

906-Guidance Advisory Program

908-Reporting of Employee Arrests and Police Involvement

914-Discrimination and Harassment

916-Drug and Alcohol Free Workplace

917-Drug and Alcohol Abuse Treatment

924-Personal Appearance Standards

958-Limited Duty, Extended Limited Duty, and Pregnancy

959-Restricted Duty

972-Employee Speech, Expression, and Social Networking

Chapter 10-General Policies

1000-Department Technology Use

1002-Electronic Mail (Email) Communications

1009-Building Security

1011-Purchasing

20% of the examination questions will come from this source.